

Squash Central Committee Meeting Saturday 28th January 2017 at Wanganui Squash Club at 10:30am

Meeting opened 10:30am

Present: Rod Bannister, Marilyn Dolan, Tom Lumsden, Dianne Tasker, Kaye Carter, Pauline Slovak (minute taker) and John Laurenson via phone until 11:30.

Apologies: Kelly Faint, Emma Burnell and Mike Jack.

Previous Minutes: Received by all.

Moved by: Rod Bannister, Seconded by, Kaye Carter and Carried.

Matters arise: None

Correspondence inwards & outwards – Received by all.

Pauline Slovak moved that inwards is approved and outwards is noted, Rod Bannister seconded, Carried.

Administration Report – Pauline Slovak

Coaching for clubs and district coach advert plus Zone and Grant Watts contract ready just need approval by board before actioning.

HP role are we advertising this? I will have a few survey results at meeting from 2016.

Require funding resolutions to get those underway. I have several quotes ready. Newsletter to be done after meeting, Prince poster to be sent out to clubs after proof approval by Committee and Prince along with hosting guidelines.

Masters budget

Masters Budget for 2017 Based on 12 players

Expenditure

Based on 12 players

Entry Fee 1080

accommodation 3990

Coach / Physio Teresa?

Total Expenditure 5070

Income

Players contribution \$100 x 12 1200

Total cost to SC or funding required 3870

Junior Prince Budget for approval

poster printing	50
postage	80
coaching vouchers x 5	500
bags approx. \$65 each x 16	1040
Total	\$1,670

Zones Budgets for 2017

Based on 2 coaches 1 deliverer of Mods (\$40p/hr) and 1 with mods (\$30p/hr)

5 x 3 hour sessions, 1 per month

Players to pay \$100 to be included

3 hours x 2 courts at Court hireage \$100 \$500

Coaching fees at \$210 per session x 5 \$1,050

Box balls per zone \$50

Total per zone \$1,600

Total cost to Central if running 2 zones \$3,200

Presidents Report – Rod Bannister

In order to start the year off collectively as a committee please ensure that we have all read and understood the key areas of focus we are looking at as a committee going into the 2017 squash season by reading our plan & that we have added any pertinent details to our own areas of responsibility prior to us meeting.

I'm committed to us keeping our meetings to 1 hour in duration and no matter where we are on the agenda we conclude at that time. To achieve this please ensure we have taken all reports as read prior to meetings and only bring key questions about reports. It'll be my job to keep the meetings moving.

The reason for keeping meetings to 1 hour is that there's no need to dig into detailed conversations at this time, the key to a productive committee is what we achieve in between meetings. From each meeting Pauline will produce a series of to do or actions for each of us to complete prior to our next meeting. Each of us do not need to know in detail what is happening in other areas of committee members jobs at the meeting, we can read this in their reports prior to attending.

Rod spoke about reading reports prior to meetings and getting tasks done that are set between meetings.

Finance Report – Dianne Tasker – Received by all.

Discussed what we need around reporting. TSB sending forms for investment. Rod asked about SPN. Need to chase up how they are going. Eltham to be followed up regarding last year's affiliation fees which are still outstanding. Rod will follow up.

Our mileage claim rate has been set at 35c/km for many years and the recommended rate through IRD is 62c/km. Dianne moved that we increase it. Pauline said that Rod and her had discussed this when drafting up District Coach ad and thought 50 cents was an appropriate increase to begin with.

Dianne Tasker moved that the travel charge be moved up to 50 cents per km, Rod Bannister seconded, all agreed.

John Laurenson said it makes it more expensive to get coaches to isolated places like Ohakune. Rod suggested we keep track of mileage and perhaps have a look at mileage record for district coach. Di said most don't claim so it's not a large amount and probably not worth it.

Dianne Tasker moved all accounts be paid, seconded by Rod Bannister, Carried.

High Performance Report – Pauline

Elite squad sent email 18 named. Camp first weekend of March at SPN with Nick Mita.

HP booklets will be redone over next few weeks to hand out at camp. Zone plan made to include C1 seniors and D and above Juniors. Contracts to be approved. Zone contracts approved and to be sent. Kaye signed her contract.

Approved Nick Mita to be paid to run Elite camp.

Juniors Report – Kelly Faint Nothing to report.

Masters – Rod said he could drive a bit this year since he is unable to play. Spoke about what the Masters Convenor does. We only need a Masters National Convenor.

District Captain Report – Q. Who will be organising SC/WK 1 day challenge at SPN. I don't mind running it etc as usual. Its down for 2nd April. All were happy with Marilyn running 1 dayer against Waikato at Ohakune.

Kaye asked if she could do junior zone while Tamsyn does the zone squad. Expand Taranaki zone to C1 and above adults and D and above juniors. Once dates set Pauline will do poster to go out via iSquash and clubs.

Spoke about MWR zone, spoke about club coaching. Club expressions of interest for coaching day and funding to be acquired following same formula as Taranaki.

Buddy clubs- New allocations done. Committee will be sent updated list.

General Business

District Coach – To be advertised, FB, SNZ also we can ask Shelly Kitching, Neighbouring districts, Mike West if they know of anyone.

Insurance – we have none. Rod asked if we have a relationship. John suggested Aion Robert Wilson in Marton. Di spoke to the auditor and they said public liability is not an issue as we are not a business and a non-profit organisation. Should we bother with trailers and trophies or just replace them if something happens? Rod will have a discussion with broker and Jeff Lott at Wanganui Insurance brokers as well for second opinion about public liability requirements and report back to committee.

HP role – Should it become part of District Coach role or a new committee person. Rod asked is it paid or not. Position unpaid but compensation for travel given as per Kent. Di suggested Marius Fourie, Dave Clifford. Decided to advertise Elite Squad Convenor on FB and website.

CoachForce contract. Up to 15 modules to be completed. Kaye will make dates on poster and get started for Pauline to distribute

Rod ran through planning draft.

Funding resolutions

Funding resolution to apply to the New Zealand Racing Board to help fund the Representative teams uniforms application not to exceed \$10,000.

Dianne Moved Rod seconded.

Resolution to apply to Southern Trust for Zone and Club Junior development coaching 10 sessions with 2 coaches. 5 zone targeted and 5 club targeted sessions.

Rod Bannister moved, Seconded by Marilyn Dolan, Carried.

Apply to COGS for admin salary for 3 months.

Moved by Rod Bannister, Seconded by Marilyn Dolan, Carried.

Apply to Mainland Foundation and Pub Charity for Coaching contracts Grant Watts Contract, District Coach contract and Teresa for 3 x Nationals.

Moved by Rod Bannister, Seconded by Marilyn Dolan, Carried.

Di wants inflatable for the Harvest festival in Marton next month.

Central Field days 16 – 18th March at Manfield. This could be a great opportunity to take inflatable and promote squash.

Meeting closed 12.03pm

Next meeting Central Doubles Feilding Saturday 25th March at 10am.

Refereeing to be placed on next meetings agenda for discussion around rules nights etc.

Minutes certified as true and correct

Signed _____ Date _____

Action List

28.1.17	Update HP booklet and online	Pauline	ASAP
28.1.17	Apply to Mainland for coaching contracts, Grant Watts, District role and Teresa for 3 x Nationals	Pauline	February
28.1.17	Place refereeing on next meeting Agenda	Pauline	ASAP
25.3.17	Invest money into TSB	Di	ASAP
28.1.17	Follow up with Eltham and Stratford about affiliation fees outstanding	Rod	ASAP
28.1.17	Send out new buddy club list along with affiliation benefits from Central and SNZ	Pauline	ASAP.
28.1.17	Prepare information for Rep booklet for Junior Specific events	Kelly	In next 2 weeks to allow for printing before camp
28.1.17	Edit District coach advert to reduce down	Rod	ASAP
28.1.17	Speak to two insurance brokers about public liability and if we need to insure inflat courts and trophies. Report back to committee.	Rod	Before next meeting
28.1.17	Set dates for Taranaki Zone Squad, advise Pauline	Kaye and Tamsyn	ASAP
28.1.17	Make up zone poster send out to players through isquash and clubs for registration end of Feb	Pauline	In next few weeks
28.1.17	Pauline to contact Fletch about being MWR Zone Coach	Pauline	Done
28.1.17	COGS accountability to be completed	Di and Pauline	February
28.1.17	Apply to COGS for Admin Salary 3 months worth	Pauline	From 18 th March
28.1.17	Apply to the NZ racing board for restock of uniforms	Pauline	February
28.1.17	Apply to Southern Trust for funding to help cover coaching zones and clubs in Taranaki	Pauline	February once interest from clubs received.