

Wednesday 7th February at 7:30pm, via Zoom.

CENTRAL MEETING OPENED: 7:38PM

Present: John Laurenson, Brett Cook, Jeff See, Joy Koolen, Amy Simpson, Natalie Lane and Pauline Chapman (Minute taker), Virginia Laws joined meeting at 7:59pm

Apologies: Anneka Weterman

Last Minutes - Passing of last minutes from planning meeting on 3/12/2023 no matters arising, Jeff See moved seconded by John Laurenson. Passed.

Meeting Reports

Treasurer Report - Budget for 2024 submitted for discussion, PW said its a bit of a guesstimate. John said the numbers don't mean a lot to him without a comparison year. Pauline Waite said its hard with last year being 15 mths. Pauline C asked how we calculate the rep team expenses, Pauline W said its based on last year with extra added for the seniors. John said can we increase grant funding by \$2,000 so we have a positive balance. Club assistance fund- John asked if we can reword it? Pauline W suggested affiliation subsidy. Pauline W said maybe the club assistance grants needs some criteria in case we get inundated. Jeff said he thinks the budget is very honest and we are not spending excessively but not making much in the way of profit. Last year we made \$12,000 in profit due to 15mths of affiliation fees and not sending a senior team. The 15 mth period has been a nightmare Jeff said throwing the AGM date and things out. Pauline W said the auditor has been brilliant helping with any questions.

Jeff thanked Pauline W for the job she does and said its not easy to balance. Jeff asked if there are any financials from last meeting? Pauline W said no, not much really happening. Jeff moved that the 2024 budget be accepted with the alterations that have been suggested, Marilyn Dolan seconded. John said he wouldn't want to approve a budget until he has seen comparisons.

Annual report finalised - Jeff asked when reports were due and Pauline C said end of January, Jeff said his will be this Friday. Joy will send one by Friday as well and Seniors will be emitted. Joy said there's no point having a report. John said in more ways thats a reason we should have one as to why we didn't send a seniors team. Jeff will mention seniors in his Presidents report. Pauline C asked John and Brett are you doing Interclub reports? John said he will try. Jeff said he would like a report from Daryl if possible by Friday. Jeff asked about the membership totals and Pauline confirmed. John said it will be interesting to see how the numbers move with the new system. Jeff said there seems to be growth in the clubs but not so much the competition side. Marilyn said as long as there is growth. Marilyn asked if entry numbers down because entry fees have gone up or players just not travelling. Jeff said the cost of living is tough and there have been a lot of job cuts around his area. Pauline C said its been a trend according to SNZ over past years that casual is growing and longer term membership is reducing thats why they are changing the affiliation model to capture the social squash market. Marilyn asked if tournament numbers are up or down. Jeff said he thinks they must be down. Younger ones don't seem to want to travel. Marilyn said Foxton is usually pretty even, have they stayed or gone down? Natalie said they have been at maximum occupancy. Jeff asked where the players come from? Natalie said they usually get some from Wellington region but otherwise the usual members. Jeff said we need to do something. SNZ need to come up with a plan.

Pauline asked everyone to give the annual report a proof read and let her know of any changes by Tuesday night so it can be sent off to the printers.

Hosting Guidelines finalised - Jeff asked about them and asked Natalie, she said she is waiting for a reply to her email from Jeff. Natalie asked has committee approved that we are going to increase the contributions? Jeff said he thought we did. Pauline W has increased them in the proposed budget so we should be able to approve those. Spreadsheet from Anneka received, Natalie said its real detailed and may scare off some clubs. It asked for 15 different names. We may need to simplify it. Make it a one page checklist rather than full on



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details. Some clubs may only have 5 people max doing all the mahi so they need to only be naming the key people but we need to keep back up TC, for worst case scenario, we don't need to know who is on the bar and who is doing cleaning. We need to layout the expectations and who each responsibility falls onto. A simple one pager is what we will need, clear cut. Marilyn said wouldn't the prize money depend on the sponsors they get? Natalie replied, obviously finding out sponsorship details are part of the communication. John asked why are we rewriting the hosting guidelines? Pauline C advised the decisions made last year that the events needed improvement especially after Masters being cancelled and the low numbers at the Open. Joy said we want to make sure clubs are treated players fairly across the board especially when they are hosting a central event. Natalie said a lot of it is around communication and an increase in partnership between us and the club.

John said key is there's a key person we need to communicate with. John asked with he Central Juniors this year what's the thinking behind increasing support from \$250 - \$500 Natalie said it's for them to put back into the running of the tournament, food and entertainment etc. The cost of everything has gone up. John said that's why hosting guidelines are needed to make it all clear. Jeff asked if Natalie is free Friday, she said from 4:30pm he said call him then to discuss. Everyone will email Friday evening for everyone to consider. Jeff apologies for not being available to complete this he has not had time recently.

TSB funding for Taranaki area - Amy - we have our zone AGM and meeting tomorrow so I thought I would talk to the clubs there as I have tried talking to them individually but has been hard. If we supply coaching camps we need to make sure the clubs are committed. The clubs need to communicate to their members a bit more. Jeff asked do we have a game plan what's your thinking. Amy has talked to Luke Jones but she needs a little more information from him still. Tamsyn is out for the year, not interested. Amy has talked to Pauline C a little about the process. Just waiting on Luke for details.

Indication of returning members - Jeff advised with sadness Marilyn has advised the committee she is standing down after 26 years, it's not a decision she has made lightly. I was floored when she told me. She has been a pillar and has been a goto person for Jeff. I will continue to respect Marilyn's input. I really am saddened. Marilyn said being stuck with a cast on has given her a lot of time to think. We have new fantastic people coming on and 26 years is well and truly long enough. There's a big squash family out there and they will always be there. Jeff said even though she is stepping a side she is part of us as a life member and as the President I would like to congratulate and thank you for your time on the committee and the contribution you have made and for all the help you have given us. We hope this is not the last we see of you. Marilyn advised she is coming to AGM.

Jeff said we need to know who is returning in case we need to make plans. He would like to thank each member for their contributions and all they do. We as a group put up with a whole lot of shit that SNZ never hear about. Jeff went around the group and asked each member if they are returning.

Virginia - yes

Amy - yes

Marilyn - no

Pauline - yes

John - yes

Brett - yes

Joy - yes but not as masters convenor, my workload is too big now. Marilyn thanked Joy for what she has done.

Joy suggested Amy or Natalie. Amy and she said she doesn't think she has the time to commit to it. Natalie is going to think about it.

Natalie - yes

Jeff said any positions not filled we will have to sort at our first meeting. Jeff asked if anyone knows what Daryl is doing? Joy said she can have a chat to him and see what he's up too. He is doing a great job of the sponsorship so hopefully he will stay on.



Anneka - yes - Jeff said she had a moment and wanted to step aside and had over committed herself. Anne's role will change a bit. Jeff said Melville's not here tonight so presume he will not return. Jeff said personally he would like to see more Taranaki people on the committee. Amy will reiterate that at Taranaki AGM tomorrow.
Jeff - will see how it goes his workload is crazy.

AGM and Council of Clubs Planning - Where we are at in line with strategic Plan. What will we present at Council of Clubs? Jeff asked for Pauline C to resend reminder of deadline. Pauline C asked about agenda for Council of Clubs.

Squash levels

Hosting guidelines

Getting people onto mySquash.

Were all suggested.

Amy said she has had complaints from other clubs mostly from people that have dropped. They just need to play. Jeff asked how many have really been affected? Amy asked SNZ for a report to see who has changed and who hasn't but nothing yet.

John asked who do we have fronting strategic plans and points structure.

Pauline C asked if everyone has looked at it recently? Few said no so Jeff said everyone to look at it and comment.

Jeff asked Pauline to talk to strategic plan, Pauline said she was not keen to do so.

Jeff said its our chance to update clubs where we are at in terms of strategic plan and to ask them to contribute towards it and 2025 new beginning. Natalie said we need the clubs to reach these targets. Jeff said they need to help in the decisions, Pauline C you are to present this at council of Clubs.

Funding Resolutions - Pauline Waite moved that we apply to the Grassroots Central Trust for 6 months administration salary from May - October 2024 inclusive. Seconded by Jeff See, all agreed and passed.

Virginia asked if thats for Pauline only or for coaches as well. Pauline Waite said no you need a contract to apply. Virginia thought we had passed a resolution for Paul Hornsby coaching already as we had his invoice. And there are all the other camps coming up. There is no mention in the last minutes. Pauline C said she would have minuted that as it has to be moved, passed and voted on. We must have discussed but not made a motion. Virginia asked if Jeff has talked to Matthew Laurensen yet and negotiated his salary. Jeff said no.

Uniforms planning- Jeff asked whats the plan? Pauline C said thats what we need to come up with... Pauline C said lwi not in production yet and she is not sure if we have the time luxury to wait any longer. Joy said we need to go directly to them not through Matt, we need this gear whats the timeline? Otherwise do we go somewhere else. Joy said she is happy to give them a call and get details, Pauline get contact off Matt for Joy.
Joy to advise the committee of findings.

General Business:

Joy asked do we know anything about our debentures? We are owed 10k and have we heard anything. Pauline W said she has the contract we signed and we go into the draw. Joy said she was of the understanding that there are multiple draws a year. Pauline W spoke to contract and the terms. Each dollar gets you an entry into the draw. The club thought most would give the funds as a donation. John asked for a letter sent to SquashGym wanting some details, Pauline W said she has already sent one and we have had \$1,000 back via a draw.

Joy said can we have an update of the draws over the past 12 months? How much of the funds have been paid out? Its been ten years how much of the funds have been paid back? John asked about the Central Trust we set up. John thought we put initial amount into it and people joined it. Pauline Waite said she didn't know anything about it. Pauline C advised people joined but not many and there is only \$232.36, advising which bank account was in Trusts name. Life members are the trustees. Website to be updated and remove the item.



John asked for clarification of confidentiality within committee as he was confused by Jeffs email, Johns understanding is meetings and minutes are public things. Sometimes you can go into sub committees and discuss things. Jeff said its the conversations that happen within committee that are not minuted. Just a tidy up there are some things that are for our ears only.

Marilyn said just to advise she has had her email address taken off the Central account.

Pauline said she will sift through website in next few days and remove Marilyn's details.

Natalie had worked with Ginny and asked if the deadline for registrations can be brought forward for masters and seniors. Pauline C asked what date? Natalie asked if we can have a player as a coach. Joy said if you have a coach that is a player thats fine as you still have a convenor overseeing it. Only problem would be if they are playing so they can't coach. FB post to be done updating registration deadline. Ginny will let the person know that he will get a contract for the camps. Ginny asked if he gets title? Joys said if he is doing camps then yes it makes sense for him to do National events. The interested person is Paul Tuffin.

Marilyn said she has been working with Ginny to complete her role as mySquash/iSquash admin. Is everyone ok for her to stay in role until AGM and role gets filled. Ginny asked how many hours, Marilyn said about 30 minutes a week at the moment as not a lot happening. Pauline C asked about HP book do I send calendar and women's series without it or wait? Joy said its not ready and it depends how much time Ginny and I have over the next week. Jeff said get them printed and we will hand out at council of clubs. And hopefully we will have our HP book by then as well.

Meeting Closed 9:50pm

Next Meeting. AGM 25th February 11am at Whanganui Squash Club. Following AGM Council of Clubs. New Committee to select next meeting date.

Minutes signed and dated as true and correct by President Jeff See.

President _____ Date _____

Action list to be completed

26.6.23	More comprehensive hosting guidelines to be given to TC for Super Champs	New assignment required	
26.6.23	Help Aneka build social content, share cool things happening with your club and buddy clubs, share some personal info /interesting facts about yourself for media tiles.	All committee members	Still more needed and wanted.
26.6.23	Central Open, Masters and Juniors to be reviewed, priority on rebuilding these events. Sub committee to come to next meeting with recommendations	Sub Committee - Jeff and Natalie	
18.9.23	Set of rules to be written up for District COC events outlining fill ins eligibility for titles	John and Jeff	
6.11.23	Coaching plan and coach to be found for Taranaki area and funding applied to Toi Foundation	Amy	
3.12.23	Check if friend keen to take on Coach Co -Ordinator position	Pauline W	
3.12.23	Start making coaching plans for 2024 contact coaches and book in dates advise admin of contracts required	Virginia	

15.1.24	Decide and advise committee of what tasks/ roles Anneka will do in 2024	Jeff, Joy, Anneka	
15.1.24	Joy to call Pauline Waite to discuss team budgets and player contribution recommendations	Joy, PW	
15.1.24	Committee to screen player registrations	Full committee	When received
15.1.24	Discussion to be had with Matthew Laursen about coaching rates. After discussion recommendation to be made to committee for final decision	Jeff	
15.1.24	Share tournament document with committee for agreement so hosting guidelines can be completed	Jeff, Natalie	
7.2.24	Follow up with Daryl about getting sponsorship report	Pauline	Done, received
7.2.24	Call Jeff to discuss hosting guidelines	Natalie	Friday 9/2/23 in the afternoon
7.2.24	Advise the committee of decisions around hosting guidelines		
7.2.24	Chat to daryl to see if he is returning to committee	Joy	
7.2.24	Jeff asked for committee to look at strategic plan and comment	All committee	
7.2.24	Present to clubs where we are at with strategic plan so far and ask for their support and input moving forward and beyond 2025	PC	
7.2.24	Apply to Grassroots Central Trust for 6 months administration salary	PC	ASAP
7.2.24	Contact Iwi to find out timings and advise committee	Joy	
7.2.24	Remove Central Trust from website until we decide how to proceed	Pauline C	
7.2.24	FB post being done to update deadline for rep registrations	PC - Anneka	
7.2.24	Offer Paul Ruffin Senior coaching role	Virginia	