

**Monday 15th January at 7:30pm, via Zoom.**  
**CENTRAL MEETING OPENED: 1912**

**Present:** John Laursen, Brett Cook, Jeff See, Virginia Laws, Joy Koolen, Anneka Weterman, Natalie Lane and Pauline Chapman (Minute taker)

**Apologies:** Amy Simpson.

Jeff opened meeting and said just a catch up and make sure we are all on the same page.

Joy - There was an email that went out and there were lots of things on there that I wanted clarification on as I couldn't find any minutes or emails around it to make sure we have our processes in place. So where are we with it.

Jeff asked Joy to go through point by point and committee will respond to each.

Joy asked if everyone understood the masters points she raised around selection criteria. Joy did not want to put pressure on the masters with training camps and wants to make sure we don't put too much pressure on them.

Anneka said she didn't see any problem with them training in the senior training camps and not making it compulsory. That gives them options.

Jeff said quite a few of the masters would be playing in senior squad. Jeff and Joy felt it was unfair to expect them to go to senior and masters camps.

Joy asked why there should be more than one selector and what the reasoning was around that. Jeff said having another set of eyes looking over selection was all that was wanted.

Joy asked if everyone knows Anneka wants to step back about uniforms, Pauline advised no only Joy and Jeff know but after Joy's email we all know. Jeff said Anneka wants to take a step back, Jeff and Joy have decided she will reduce her roles and just do a couple of particular things that are within her skills set. The rest of us will have to pick up the slack.

Anneka said this is year 6 on the committee and she has put her hand up for a lot of things and I have to look at what I can manage realistically with study and my role at Whanganui SC, job and my own squash and mental health. I felt burnt out last year so wanted to set out where I was at and not let the committee down by over committing.

Jeff advised again Anneka has proposed that we trim a few of the jobs, Jeff and Joy are reviewing it and they will let the committee know as soon as possible the outcome.

Joy - said Pauline is looking after the caretaker role of the seniors until the AGM and we need to fill this ethically we can't leave Pauline in there as a paid person.

Pauline said that's confusing the way you have asked ethically why am I in the role. Where is the breach of ethics? There is no constitutional reason and if there was she would need to be removed from the Champion of Champions team management also. Pauline said she thought the minutes were clear she was in role only until AGM so we can get some planning done but perhaps minutes need to be clearer and she will work on this.

Player contribution. To be confirmed, discussed, Virginia couldn't remember and Jeff said we would have confirmed but he was unsure of the final agreement. John said what we did agree to was decided that what's happening now isn't fair. So it's up to us now to make a decision. Jeff asked what are the thoughts about what we should charge?

John said the biggest problem he has with contributions is that it doesn't take into account grants funding. Maybe we should advise maximum amount, saying could



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be less according to grants received. Anneka asked could we state that? Do we state player contribution up too amount and then it gets confirmed after funding has or has not come through.

Jeff asks whats the amendment - how do we word it? Anneka suggested player contribution maybe upto \$250 dependant on funding available and location. John said but the events are quite different COC and Seniors are 2 days as Pauline has tried to specify. Plus location. Jeff asked do you think its enough? How much is it going to cost to send the teams?. PC said the team managers were asked to submit their budgets by Pauline Waite last year. Joy said she has submitted a estimate budget. Virginia said she asked PW for support in preparing as she has not done it before. Jeff asked Joy for guidance on estimating costs Joy reference Juniors on North Shore 8 years ago and looking at their budgets. Jeff suggested a minimum of \$12,000 for the Juniors. Seniors are in Otago so Joy suggests around \$13,000. John said usually the travel is covered by grants so when PW does the budget she will estimate costs and cover whats expected to be missed. John and Joy asked should juniors be less than seniors, just based on who's paying? Virginia said she doesn't know, needs to look into it. Anneka said does it matter do we need to make that call now if we are going to state up too amount. Joy said it would be nice to have the HP book set and have the figures set. Virginia said she liked what Pauline has put in HP booklet as it justifies why they are getting charged. Sometimes players ask why is it \$250 and she says it is the set cost. PC said sometimes players in senior team question why they are paying as much as the Masters and the Juniors. Joy has had same thing happen. Jeff asked do we set it, we are floundering. John said how it is in the HP booklet. Joy said travel days need to be added on so an extra 2 days for each event.

John said another option is what the player contributions were for 2023 and we are expecting the same this year, but they do need an indication of likely costs. So Jeff asks what have we ended up with? - Joy said we increase the player contribution by \$100 each and we advise players it could be up to this amount and give them an example of what a team cost to send last year. Jeff said if we give them a clear understanding it will be good but if we are vague there will be problems. If we are clear in our. Direction and can explain, obviously its not 100% but the rationing of the estimated costs are then at lease we have given them the indication that we have not doing it willy nilly. Is that fair? We must indicate that this is worse case scenario and if we can give a reduction then we will. We are not here to make a profit. Jeff moved that we undertake this change and implement it into the HP booklet, Joy seconded, all in favour. Pauline clarified.

In the booklet we give summery of what costs will be. Up to amounts. Under that we will do a little exercise where we explain the costs for 2023 and the player contribution Central covers is this amount. They don't need to know if we get it by funding or not. John said we are increasing it from last year and we have no justification, Joy said PC calculations should be explained. John said we did not agree to increase the fees. Joy said so how was this discussed at the meeting to come to this figure that is in the HP booklet? Joy asked where did it come from? PW needs to be asked so we can see the budget and what is required. Joy is going to call PW tomorrow and see what she says. Jeff asks again with what we have, have we agreed on this motion. Virginia asked what the cap was? Joy said the new figures have added \$100 on for travel days. Virginia said the rest day in Juniors is adding a day and no one likes it. John said we used to only cover the teams event not the individuals. Virginia asks is this another discussion we need to have.

John said we should be encouraging players that don't make the team to play individuals. Maybe we state contributions could be up to \$350 , in 2023 they were \$250 and we expect about the same dependant on funding too cover us. If we don't get funding then we could be in trouble, Joy said one year the masters had to get themselves to Whangarei. Joy said stick with what we have and say up too dependant on funding. Jeff said we are not making money and we have to pass on what doesn't get funded weather we like it or not its a business if we have no money we can't help anyone. Jeff said we are kind to our members and help our members



a lot more than other sporting codes. We are trying to help and not sit on the money. John asked Jeff at what point can we expect to see 2023 budget. Jeff said he believes PW is working on it and it would have been good if she was here to night as we need to ask her a few things but there won't be any fat in it. John asked are they being audited and it would be nice to see the figures before the AGM and its a good thing to base things on. Jeff said he will ask PW tomorrow for an update.

Joy - Player registrations - Whats our goal, what are we doing here. It was my understanding that the managers and coaches were to send it to the players they select. John said he thinks everyone should have the right to register for selection. Joy asked how do they qualify? Joy said she was concerned if an A and the E grader register the E grader will never represent Central do we then turn around and tell the E grader that they are not good enough. John said he thinks this seems from the seniors where we didn't have a team yet there were people not asked. If players are not showing interest then why should they be selected. Anneka says it needs to go to everyone but perhaps we needed to be more upfront about what our expectations are that they need to meet and then we can specifically send it to the players we want in the team to make sure they don't miss it. We wanted to get it out before Xmas but perhaps since we were all busy we were a little relaxed on checking the details. Joy said fundamentally its a good idea but we don't have the coaches here in Central and if we put these beginners here in front of them are they going to say no thanks. But at the same time if we have f, e and D graders we don't have coaching available for them. Because we have put it out there they think its for them. Virginia says in the HP booklet we state 'early identification and offering coaching opportunities' maybe this should not be in the HP booklet. Joys said if there is talent that is going to rise then we want to look after them. We need a governing document that states what we are going to offer and who too. Thats what the Hp book needs to fulfil. Joy said do we have someone this will all funnel though or is it on Pauline? Jeff said its out there so now we have to define the line. Asked the timeline and we had decided it was needed before the AGM. Jeff said we don't have a senior convenor and possibly a masters convenor, at least we have a junior convenor. Joy has been in the role for a long time and she has got too busy and will consider taking a break from the role this year. Senior interest will have to come back to the committee at this stage. Is everyone happy with that?

Anneka suggests that the team managers make sure the past reps have registered. PC to send Joy and Ginny list of players who have registered for their teams. Jeff asks Anneka to do a reminder in next few days for Juniors who's cut off is 29th Jan and then others around the 20th Feb. The committee will undertake the screening and if some are not up to the required level we will send a nice letter thanking them for their interest and that we hope to offer them coaching opportunities in the future.

Virginia - the coaches have requested second camp for juniors in September with Paul Hornsby before heading to Nationals. Joy says if he is available then yes any quality coaches we can get into the district we should use. Virginia suggests we take out qualified coaches in HP booklet as we have taken on Kent and he has no qualifications.

Virginia said coaches have asked for more money, for the 1/2 day camps Paul Tuffin and Jack Shearer have come on board for lower graded players. Last year they got paid \$100 for 1/2 day camp. Pauline will have to send contracts out to them. Joy asked have they indicated the amount they want to receive, Jack said his hourly rate is usually \$47 per hour. At present we pay \$200 per day for camps and nationals. Kent and Matt this year, Tamsyn is not available this year. Ginny asked if we should be paying Matt more as the head coach and qualified. Jeff asked if John knows and he said no. Joy said at the end of the day if he is setting all the programmes and planning he deserves more. Joy moves a motion and Central committee look at increasing the amount paid to the head coach. It was asked if he does the seniors as well but it was a no. Joy asked what are we going to increase it too or are we



going to discuss with Matt and then decide. Jeff said all coaches across the board should get it for both Juniors and seniors. The amount will be advised and agreed too by parties involved. Virginia asked who has that discussion. Jeff said it comes down to him he will have a discussion with Matt and then he will come back to the committee to make final decision yay or nay. Anneka said whatever is negotiated will have to be replicated for the seniors. We have to make sure everyone is happy and comfortable with the change. Jeff will touch base in the next few days. John would like it noted his exclusion from that discussion due to his relationship with Matthew. John asked for Pauline to look into date registrations were emailed out and advise him. Jeff asked that if talking to buddy clubs make sure they have their info up to date with all the coming changes they don't want to pay for someone that's not playing.



### **Jeff asked if anyone had any general business before we wrap up? -**

Anneka asked about the tournament stuff what was our final decisions? PC advised it was one of the things we needed to finalise so the hosting guidelines could be completed and go out. Anneka read out the recommendations.

*Recommendations from Review of Central Tournaments All Three Tournaments*

- *Organisation of tournament to be improved;*
- *Trial a Tournament Sub committee to assist with tournament management. Eg.*

*Squash Central do Draws, Prize allocations and support club. Club organises sponsor, cleaning, bar, food etc. Although this is probably not necessary with Whanganui running the Open in 2024, The Junior and Masters Convenors could have more of a role for the other two.*

- *Can we increase financial contribution by \$250 a tournament (Open \$750, Masters and Juniors \$500)*
  - *Ensure tournaments do not clash with other major events*
  - *Change in Hosting guidelines that sponsorship must be acquired*
  - *Location/Club Allocation – Club must have 3 or more courts and have accommodation for appropriate number of participants within the town boundary.*
  - *Promotion/Notification of the events to begin 6/8 weeks out.*
  - *Depending on review of Representative Selection Criteria, clearly communicate if tournament/s are for selection purposes.*
  - *Checklist of requirements given to host club to ensure consistency of a high quality tournament.*
  - *Appropriate, advertised, entertainment Central/Masters Open*
  - *Club must have at least 2 named Tournament controllers Juniors*
    - *Prince Series not to be included in Junior Open*
    - *Change to Friday/Saturday as per other tournaments*
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- *Clearly communicate that this is open for all Junior players, no matter what level*

- *Use age groups set by Squash NZ, and clearly communicate these*

- **Events review findings** - Jeff, Cindy, Natalie - Cindy has resigned and Natalie is missing from meeting now so Jeff remaining member of sub committee. John asked about the change of Juniors from Sat - Sun back too Fri - Sat. The original reason for this change was so they can still do Saturday morning other sports. Ginny said she has had no feedback but you can't please everybody. Jeff said a lot of it was from the survey results. Anneka asked about the 2 controllers Jeff said he agreed with this thinking to take a bit of pressure off just one person. Anneka said for national events they don't ask for 2 tournament controllers you just have to send a list of volunteer rolls. Jeff said he thinks some of this is coming from one of the bigger clubs not being able to run a tournament properly. Anneka said it creates a rule based on SquashGym not being able to run a tournament. With SNZ when you do a national event you have to work through a planning document with them and advise who is looking after each area. Do we do this instead of making them name 2 TCs. At the end of the day the TC looks after the draws and communication not the bar and kitchen but where it comes from is the problem with a particular club and the risk of it happening again. Jeff said maybe we have to back up the bus and we can relook at it, do you have something he can look at. Anneka said she could share the planning document which is pretty in-depth. Jeff said we wouldn't usually ask but these events are important and we need them done right. Anneka shared and spoke to North Island Juniors document from last year. We could advise a cut down version of it and give them dates that certain things need to be done. Last year Anneka asked the questions of her buddy club and was told yes yes and then when it came to the tournament it wasn't done. They just lied.
- Jeff said the spreadsheet is a great idea and we should definitely use it. The instructions are there in black and white so no one can say oh we didn't know. Makes the expectations clear. We were let down last year a bit and we got a fair bit of grief and not just the players but also the clubs have taken us to task and there is one club which doses't want to work with us and if we don't stamp it out others may go that way. If it keeps going no one would be on the committee as they only get headaches as volunteers. Looking what Anneka has put forward it certainly spells out the requirements. Natalie said sport and work Sunday and thats what players are used too that was reasoning for juniors being moved to Fri and Saturday again. Jeff asks Anneka to put something together and to send document to Natalie and Jeff to sort through.



**Meeting Closed 10pm**

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**Next Meeting. Wednesday 7th February 7.30pm via Zoom**

Minutes signed and dated as true and correct by President Jeff See.

President \_\_\_\_\_ Date \_\_\_\_\_

**Action list to be completed**

26.6.23	More comprehensive hosting guidelines to be given to TC for Super Champs	Marilyn	By end of year
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26.6.23	Help Aneka build social content, share cool things happening with your club and buddy clubs, share some personal info /interesting facts about yourself for media tiles.	All committee members	Still more needed and wanted.
26.6.23	Central Open, Masters and Juniors to be reviewed, priority on rebuilding these events. Sub committee to come to next meeting with recommendations	Sub Committee - Jeff, Cindy and Natalie	Done but being discussed
18.9.23	Set of rules to be written up for District COC events outlining fill ins eligibility for titles	John and Jeff	Before start of next season.
6.11.23	Coaching plan and coach to be found for Taranaki area and funding applied to Toi Foundation	Amy	Before end of year.
6.11.23	Place 12th October 2024 for Awards on calendar	John	Done
3.12.23	Follow up about WGTN on dayer	PC	Done
3.12.23	Finalise calendar once Turangi date received and send to Aneka to design	John Laureson	Done
3.12.23	Design 2024 calendar making sure dates show whether tourney is 2 or 3 days.	Aneka Weterman	Done
3.12.23	New awards date to be chosen for Calendar	John / Pauline	Done
3.12.23	Review events and advise committee	Jeff Natalie and Cindy	Done being discussed
3.12.23	Confirm with Joy intentions for next year and get Masters plan	Jeff	Done
3.12.23	Check if friend keen to take on Coach Co-Ordinator position	Pauline W	Before end of January
3.12.23	Check in with Mike Jack about availability for referee assessments at 1 days and NZ Juniors Open	PC	Done
3.12.23	AGM to be booked in with Whanganui for 25th Feb at 11am	PC	Done
3.12.23	Organise a light lunch for AGM and council of clubs	PC	Late Jan
3.12.23	Publish job descriptions	PC	Done
3.12.23	Start making coaching plans fro 2024 contact coaches and book in dates advise admin of contracts required	Virginia	Asap
15.1.24	Decide and advise committee of what tasks/ roles Aneka will do in 2024	Jeff, Joy, Aneka	Before AGM
15.1.24	Joy to call Pauline Waite to discuss team budgets and player contribution recommendations	Joy, PW	16.1.24
15.1.24	Send players that have registered thus far	Pauline to Joy and Virginia	By 19.1.24
15.1.24	Make sure players that we want in teams that have not already registered receive an email directly from team managers Joy and Virginia and senior manager	Joy, Virginia +?	Before last week of month for Juniors and end of Feb for Masters and Seniors.
15.1.24	Ask Pauline Waite for budget update and when we can see it	Jeff	16.1.24
15.1.24	Committee to screen player registrations	Full committee	Juniors after end of jan before first camp. Seniors and Masters 1st week of March.

15.1.24	Discussion to be had with Matthew Laurenson about coaching rates. After discussion recommendation to be made to committee for final decision	Jeff	ASAP
15.1.24	Sort peeled back district event document and give to Natalie and Jeff for review	Anneka	ASAP
15.1.24	Share tournament document with committee for agreement so hosting guidelines can be completed	Jeff, Natalie	ASAP

